



**Request for deferral of rent payment due to Covid-19**  
**(Must be submitted at least 5 days prior to rent being due on the 1st)**

Month you are requesting deferral for: \_\_\_\_\_

Date submitted \_\_\_\_\_

Names of all occupants over the age of 18:

\_\_\_\_\_  
\_\_\_\_\_

Address of property: \_\_\_\_\_

Phone number for additional information needed: \_\_\_\_\_

Email address for results of request \_\_\_\_\_

Scheduled rent amount: \_\_\_\_\_

The above listed tenants are requesting deferral of their rent payment due to lack of income caused by the consequences of the Corona virus.

**Please note that the request is for rent deferral. Rent is not waived.**

Proposed amount to be paid by the 1<sup>st</sup> \_\_\_\_\_

Proposed amounts to be paid by the 15<sup>th</sup> \_\_\_\_\_

Proposed schedule /date for paying the balance due: \_\_\_\_\_



**Mailing Address: P.O. Box 1089, Salinas, CA 93902**

Main Office Address: 19000 Portola Drive, Suite #107, Salinas, CA 93908 || Monterey Office Address: 887 Abrego Street, Monterey, CA 93940  
Telephone: 831-455-2052 | Facsimile: 831-455-2087 || Website: <http://www.backuspm.com>

**Backus Properties is an equal opportunity provider of housing. It does not discriminate on the basis of race, color, ancestry/ national origin, religion, sex, pregnancy, gender identification or expression, mental and/or physical disability, familial or marital status, age, military or veteran status, and genetic information, or any other basis protected by federal, state or local laws.**

**Please submit with this request:**

1. Proof of lack of income due to the consequences of the Corona Virus (letter from employer or similar.) Proof required of all employed occupants. Verification from employer must include a contact name and number that is accessible at this time. This information will be verified. Change in income must be sufficient enough to prohibit paying of rent.
2. Copies of last two months full checking account statements and savings accounts statements of all occupants.

**If approved, tenant agrees to:**

1. Use any payment received from the government first to pay rent due
2. Vacate the property if unable to pay the amounts proposed by tenant

Tenant is responsible for all adjustments to automatic deposits. If approved, and payments are made on approved schedule, there will be no late fee charged.

**Tenant will be in default under this agreement if tenant**

1. Fails to make agreed payments on time
2. Gives false information intended to induce Landlord to enter this agreement
3. Vacates the premises

Upon default, all past due and deferred amounts shall immediately become due and owing. All unpaid amounts due will accrue 10% simple interest from the original payment due date as well as appropriate late fees.

No waiver by Landlord of any payment default under the original terms of Tenant's tenancy and/or under this agreement shall be deemed a waiver of any subsequent default. This agreement is intended by the parties to be a temporary modification of their agreement for tenancy and all other terms and conditions of their tenancy and rental agreement remain in full force and effect.

This proposal will be processed within 5 business days upon receipt of all information. Tenant will be notified by email of acceptance or denial of request.

**Signatures of all occupants over the age of 18:**

\_\_\_\_\_

\_\_\_\_\_

If approved, signature of Backus Properties \_\_\_\_\_