

Backus Properties New Tenant Condition Report

Address:

Please use this form to notify the office of damages or any items that are existing in the property at the time of move in that could potentially be charged to the tenant at move out. It should be returned no later than one week after receipt of keys. Failure to return the report within 7 days acknowledges acceptance of the Backus Properties move in inspection list. Items needing repair must be on a separate Maintenance Request form.

Photos (*electronic format only*) must accompany reports of any damage
Front yard_____

Front porch_____

Entry_____

Living room_____

Dining room_____

Kitchen_____

Family room_____

Master bedroom_____

Master bath_____

Bedroom 2_____

Bedroom 3 and 4_____

Hall bath_____

Half bath_____

Laundry room_____

Garage_____

Back yard_____

Signs of roaches, bedbugs or other vermin_____