

BACKUS PROPERTIES

Notice to Report Cleaning Discrepancies

Property Address _____

This property has been cleaned to the standards of the "Cleaning Guidelines" (available our web site www.backuspm.com) prior to your occupancy. Any items of cleanliness that the tenant feels does not meet that standard should be reported in writing by noon on the day following the days keys are received to the premises. If this day falls on a Saturday, Sunday or Holiday, a message should be left on the office recorder. These items shall be reported in writing. An inspection and correction, if any, will be done within 24 hours of the receipt of the written report.

Failure to make such report will constitute a waiver by tenant of any such discrepancies.

Tenant should check all drains, flush toilets and run garbage disposal and should report any malfunction in writing by noon on the next business day after receiving keys to the property. Failure to do so will constitute a waiver by the tenant of any such stoppage problems.

Tenant

Date